



Defence Housing Authority College & School System
DCK Campus

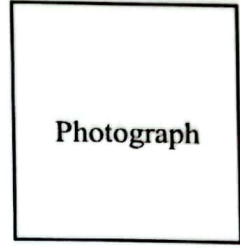
DHA City, Sector - 3, Near Lucky Cement Factory, Super Highway, Karachi 021-36470087 **377**

Form Serial No. _____

G.R NO.				
Category	AF	C	D	

ADMISSION FORM

Class _____



1. Student Name _____
(In capital letter, as per B form / Birth Certificate / SLC)
2. Father's Name _____
(In capital letter, as per B form / Birth Certificate / SLC)
3. Date of Birth (in figures) _____ (in word) _____
(As per B form / Birth Certificate / SLC)
4. Religion _____ Mother's Name _____
6. Telephone Nos. Office _____ Residence _____ Mobile _____
7. Address _____

Father/Mother/Guardian/Sponsor

8. Name _____ Relationship _____
9. Occupation _____ Tel /Mob. No. _____
10. CNIC No.

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Previous Academic Record of student

11. Last School attend _____
12. Particulars of children already studying in any DHA School or College

Name of real Brother / Sister	Class/Sec	Name of Institutions
a. _____	_____	_____
b. _____	_____	_____
c. _____	_____	_____

(FOR OFFICE USE ONLY)

Signature of Student / Parents

Admission committee 1. Member _____ 2. Member _____

Date _____ Admission Incharge _____ Accountant _____

Admission Approved / Not Approved _____ Principal _____

Rules & Regulation

The School has been started chiefly for the benefit of Members and residents of Pakistan Defence Officers Housing Authority, Karachi.

1. Normal are requirement for admission to Class Mont 2^{1/2} to 3^{1/2}, Adv Mont 3^{1/2} to 4^{1/2}, Prep 4^{1/2} to 5^{1/2} and for Class-1 5^{1/2} to 6^{1/2} years as on 1st day of the academic session
2. No student is to be admitted without leaving certificate of the previous school attended. (In classes II onwards)
3. No Leaving Certificate will be granted till all the school dues are paid. Intended withdrawal of a pupil from the school should be notified in writing well in advance. Caution money can be refunded within one year of issuing the school leaving certificate.
4. Punctuality and regular attendance are insisted upon. Leave is to be granted when deemed absolutely unavoidable. No leave will be given unless written applications, duly signed by the parents/guardians, are made to Principal in advance. 72% attendance is mandatory for appearing in final examinations of all classes. Parents must consult the Principal before applying for leave. Leave applications received after three days of the period of absence, will not be entertained. Absent fine will be charged per day.
5. Children suffering from infectious or contagious disease will not be permitted to attend the School till their full recovery is duly certified by a competent medical authority.
6. A student, remaining absent from the school for 10 consecutive days without intimation to the school authorities is liable to be removed from the school rolls. Absentees through out the month will be treated as fresh admission cases.
7. I undertake that I will not request for concession in Tuition / Admission Fee.
8. Fee is to be paid directly to Bank. Late fee is charged after 15th of each month. The last date for payment of fee is 25 of each month, after a month re-admission charges will be payable.
9. **Documents attached:** Birth Certificate, 'B' For, Photograph, Letter of Service / Pension Book, CNIC, SCL, Report Card, Last Paid Fee Challan.

UNDERTAKING BY PARENTS

I request that my child may be admitted to DHACSS DCK Campus, Karachi.
I hereby undertake to abide by all the rules and regulation of the school.
I declare that all information given in this form is correct.

Name: _____

Signature: _____

Date: _____